

4 Rebecca's boss has asked her to write a report about Leeds, including information on the amenities in Leeds and whether the city would be a good place for students to learn English. Complete Rebecca's report, using information from Tom's article.

To: Managing Director, City Schools
 From: Rebecca Lacey
 Subject: Leeds, Yorkshire

Introduction
 The aim of this report is to outline the suitability of Leeds as a destination for language students.

Location and transport links
 Leeds is well-connected and is only two hours from London by train. a) However, most direct flights are to Europe only. It is close to three national parks which are easily reached.

Town centre amenities
 The centre of Leeds is of historical interest but it also has some excellent modern amenities, including the modern Trinity Centre which has 120 stores, and a wide variety of nightclubs and venues. Many people come from outside Leeds to shop, and for this reason b).....

Language schools and student life
 None of the language schools in Leeds are very well-known. On the other hand, c).....
 Despite the fact that d)....., the locals are friendly and helpful and students should receive a warm welcome in host families. The city is generally safe, although e).....

Conclusion
 Leeds has a lot of points in its favour and would be a very good base for students wishing to learn English and explore the UK further.

- 5 Underline the phrases in exercise 3 which are used to link your new information to the rest of the text.
- 6 Read the exam task and write your report.

EXAM TASK 

A well-known language school is considering opening a new school in a town or city in your country. Students would come from all over the world to study your language. The language school has asked you to write a report about the suitability of one city for the school.

Your report should:

- include information about what students can do in the town / city
- recommend whether the town / city would be a good place for a language student

Useful language

Opening phrases

As requested, ...
 The aim / purpose of this report is to ...
 (and to ...).
 This report looks at ...