

6 Write your email.

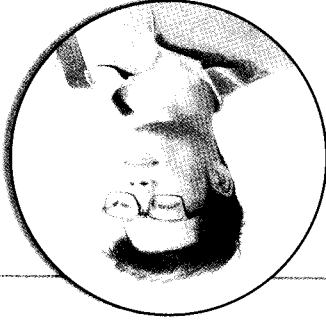
**Exam tip!**

Look out for questions in the tasks such as: Have you got any ideas? Can you give me any advice? What should I do? These tasks are asking for advice.

**Giving advice**

- I think you should ...
- It might help to ...
- It would be a good idea to ...
- Have you thought of ... (verb + -ing) ?
- If I were you, I'd ...
- I think it would be better to ...
- Hope that helps!

**Useful language**



- make a list of your interests and skills
- look up some charities you are interested in
- find out if any of these charities have a local group
- do a search on localvolunteer.com
- check out the college noticeboard because there are always adverts on there

Lee has had the following ideas for the exam task. In pairs, use the phrases in the Useful Language box to give advice to Noah.

I've been getting bored at the weekend and my mum suggested I do some volunteer work. I don't know who to volunteer for. Do you have any ideas? And how do you think I should apply?

Thanks,  
Noah

This is part of an email you have received from your American friend, Noah.

**EXAM TASK**

4 Read the exam task below. What is Noah asking for?

- a) advice
- b) information
- c) news

